



C O K E R
C O L L E G E

DEPENDENT VERIFICATION 5 DOCUMENT

Your 2016–2017 Free Application for Federal Student Aid (FAFSA) was selected for verification. Federal regulations require Coker College to request and verify information before awarding federal aid. The information submitted will be compared to your FAFSA information. If corrections are needed based upon the information submitted, the Office of Student Financial Planning will submit electronic corrections and the FAFSA processors will email you an updated student aid report. Contact your student financial planning counselor if you have questions. Complete and submit this verification form along with signed copies of financial documents to the Office of Student Financial Planning. Your financial aid will not be processed until all requested information has been received.

A. Student's Information

_____ Last name	_____ First Name	_____ M.I.	_____ Student ID Number
_____ Street Address (include apt. no.)			_____ Date of Birth
_____ City	_____ State	_____ Zip Code	_____ Home Phone Number with Area Code
_____ Email Address			_____ Cell Phone Number with Area Code

B. Student's Family Information

List below the people in your household. Include:

- Yourself and your parent(s) (including step-parent) even if you don't live with your parent(s)
- Your parent(s) other children if your parent(s) will provide more than half of their support from July 1, 2016 through June 30, 2017, or if the other children would be required to provide parental information if they were completing a FAFSA
- Other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2017.

Include the name of the college for any household member who will be enrolled at least half time, in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2016, and June 30, 2017. *If more space is needed, attach a separate page with your name and Social Security Number or Student ID # at the top.*

Full Name	Age	Relationship	College	Enrolled at least half-time?
		<i>Student</i>	<i>Coker College</i>	

Coker College

Office of Student Financial Planning | 300 E. College Avenue | Hartsville, SC 29550
843-383-8055 | 800-950-1908 | 843-383-8159 Fax | financial_aid@coker.edu

Student Name: _____ **Student ID#:** _____

C. Dependent Student’s Income Information to be Verified

1. TAX RETURN FILERS

Instructions: Complete this section if you, the student, filed or will file a 2015 income tax return with the IRS. *The best way to verify income is by using the IRS Data Retrieval Tool that is part of FAFSA on the Web. If you have not already used the tool, go to fafsa.ed.gov, log in to your FAFSA record, select “Make FAFSA Corrections,” and navigate to the Financial Information section of the form. From there, follow the instructions to determine if you are eligible to use the IRS Data Retrieval Tool to transfer 2015 IRS income tax information into your FAFSA. It takes up to two weeks for IRS income information to be available for the IRS Data Retrieval Tool for electronic IRS tax return filers, and up to eight weeks for paper IRS tax return filers. If you need more information about when, or how to use the IRS Data Retrieval Tool see your financial aid counselor.*

Check the box that applies:

- I, the student, have used the IRS Data Retrieval Tool in FAFSA on the Web to transfer my 2015 IRS income information into my FAFSA, either on the initial FAFSA or when making a correction to the FAFSA. *The school will use the IRS information that was transferred in the verification process and may request additional IRS documents.*
- I, the student, have not yet used the IRS Data Retrieval Tool, but I will provide my 2015 IRS Tax Transcript to the Office of Student Financial Planning. *The school may request additional IRS documents at a later time.*
- I, the student, am unable or chooses not to use the IRS Data Retrieval Tool in FAFSA on the Web, and I will submit my: 2015 IRS tax return transcript(s) to the financial aid office. *To obtain an IRS tax return transcript, go to www.irs.gov and click on the “Order a Return or Account Transcript” link. Make sure to request the “IRS tax return transcript” and not the “IRS tax account transcript.” You will need your Social Security Number, date of birth, and the address on file with the IRS (normally this will be the address used when your 2015 IRS tax return was filed). It takes up to two weeks for IRS income information to be available for electronic IRS tax return filers, and up to eight weeks for paper IRS tax return filers.*
- I, the student, filed amended IRS Income Tax Returns. Provide a 2015 IRS Tax Return Transcript and a signed copy of the 2015 IRS Form 1040X that was filed with the IRS.

2. TAX RETURN NONFILERS—Complete this section if you, the student, will not file and are not required to file a 2015 income tax return with the IRS. Provide a copy of the IRS Non-Filer document—the student will request this document from the IRS.

Check the box that applies:

- The student was not employed and had no income earned from work in 2015.
- The student was employed in 2015 and has listed below the names of all employers and the amount earned from each employer in 2015, and whether an IRS W-2 form is attached. Attach copies of all 2015 W-2 forms issued to you by employers. *List every employer even if the employer did not issue an IRS W-2 form. If more space is needed, attach a separate page with your name and SSN or Student ID # at the top.*

Employer’s Name	2015 Amount Earned

Student Name: _____ **Student ID#:** _____

D. Parent’s Income Information to be Verified

1. TAX RETURN FILERS

Instructions: Complete this section if the student’s parent(s) filed or will file a 2015 income tax return with the IRS. *The best way to verify income is by using the IRS Data Retrieval Tool that is part of FAFSA on the Web. If you have not already used the tool, go to FAFSA.ed.gov, log in to your FAFSA record, select “Make FAFSA Corrections,” and navigate to the Financial Information section of the form. Follow the instructions to determine if they are eligible to use the IRS Data Retrieval Tool to transfer 2015 IRS income tax information into your FAFSA. It takes up to two weeks for IRS income information to be available for the IRS Data Retrieval Tool for electronic IRS tax return filers, and up to eight weeks for paper IRS tax return filers. If you need more information about when, or how to use the IRS Data Retrieval Tool see your financial aid counselor.*

Check the box that applies:

- The student’s parent(s) have used the IRS Data Retrieval Tool in FAFSA on the Web to transfer 2015 IRS income information into the student’s FAFSA, either on the initial FAFSA or when making a correction to the FAFSA. *The school will use the IRS information that was transferred in the verification process and may request additional IRS documents.*
- The student’s parent(s) have not yet used the IRS Data Retrieval Tool, but will provide a 2015 IRS Tax Transcript to the Office of Student Financial Planning. *The school may request additional IRS documents at a later time.*
- The student’s parent(s) were unable or chooses not to use the IRS Data Retrieval Tool in FAFSA on the Web, and will submit: 2015 IRS tax return transcript(s). *To obtain an IRS tax return transcript, go to www.IRS.gov and click on the “Order a Return or Account Transcript” link, or call 1-800-908-9946. Make sure to request the “IRS tax return transcript” and not the “IRS tax account transcript.” You will need your Social Security Number, date of birth, and the address on file with the IRS (normally this will be the address used when your 2015 IRS tax return was filed). It takes up to two weeks for IRS income information to be available for electronic IRS tax return filers, and up to eight weeks for paper IRS tax return filers.*
- The student’s parent(s) filed amended IRS Income Tax Returns. Provide a 2015 IRS Tax Return Transcript and a signed copy of the 2015 IRS Form 1040X that was filed with the IRS.

2. TAX RETURN NONFILERS—Complete this section if the student’s parent(s) will not file and are not required to file a 2015 income tax return with the IRS. Provide a copy of the IRS Non-Filer document—the parents will request this document from the IRS.

Check the box that applies:

- The student’s parent(s) were not employed and had no income earned from work in 2015.
- The student’s parent(s) were employed in 2015 and has listed below the names of all employers and the amount earned from each employer in 2015. Attach copies of all 2015 W-2 forms issued to the parent(s) by employers. *List every employer even if the employer did not issue an IRS W-2 form. If more space is needed, attach a separate page with your name and SSN or Student ID # at the top.*

Employer’s Name	2015 Amount Earned

